

Lancaster County Sheriff's Office

“How to Commend an Employee”

If you wish to thank or commend a member of this office, simply ask any member of the Lancaster Sheriff's Office how to commend a member of this office. They will provide you with the following form or they will direct you to a supervisor. The supervisor will provide you with this form or they will take down your information. You may also simply write a letter to Sheriff R.D. Crockett, 8293 Mary Ball Road, Lancaster, VA 22503.

Your Name _____ Date _____

Your Address _____ Tel. No. _____

The employee(s) you wish to commend:

A brief narrative of the actions for which you feel the individual should receive a commendation:

(may continue on back if necessary)

Signature _____ Date _____